

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS
HISTORIC PRESERVATION COMMISSION

Date: December 4, 2017

Time: 6:30 PM

Presiding: Denise Anton-Wright

Location: NG Village Hall Board Room

Recorder: Joe Mondloch

Present:

- Anton-Wright, Denise
- Disch, Dorene
- Lienhardt, Al
- Kiesz, Harold
- Mondloch, Joe
- Tschudy, Kim

1. Call to order. 6:30 PM
2. Approval of Agenda. Motion made by Kiesz, second by Disch
3. Approval of Minutes. Motion by Disch, second by Mondloch
4. Discussion: Certificate of Appropriateness – Citizen Bank
 - a. Don and Melissa Berg shared plans to restore second floor windows to original size. The new windows will be vinyl double hung. The plan is to replace the first floor windows as well, but this will likely be a year or so out. Kim shared information with the Bergs on the historic registry and tax credits. They are working on submitting paperwork. Motion to approve certificate by Tschudy, second by Lienhardt.
5. Discussion: Certificate of Appropriateness – Chalet
 - a. Chalet received a grant to cover multiple projects, including fixing the porch. As the certificate application has not been received, no action to take at this time.
6. Discussion: Website Updates
 - a. Discussed adding additional content to page – Why does the committee exist? Who’s on the committee?
 - b. Members should review websites prior to next meeting:
 - i. <http://newglarusvillage.com/index.cfm/government/historic-preservation>
 - ii. <https://www.wisconsinhistory.org/Records/Article/CS2858>
7. Update: Nomination of Swiss UCC Historic Designation
 - a. Kim expects this to go to the February State Board of Review
8. Borucki Building Historic Designation.
 - a. No update
9. Discussion: 2018 Marketing Ideas
 - a. Village barn idea discussed as potential brochure/tour/pamphlet.
10. Discussion: working with CDA
 - a. Discussed whether we should invite a member of the CDA to our meetings or if we should be receiving a copy of their agenda/minutes.
11. Next Meeting Date and Time
 - a. January 8 (6:30 PM) – if needed (e.g., Chalet certificate is ready for review)
 - b. February 5 (6:30 PM) – otherwise
12. Adjournment. Motion by Kiesz, second by Lienhardt

New Glarus Historic Preservation Commission

Date: October 2, 2017 **Time:** 6:30 p.m. **Presiding:** Denise Anton-Wright **Location:** Board Room **Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold		x

Anton-Wright, Denise	x		Mondloch, Joe	X	
Disch, Dorene	x		Tschudy, Kim	x	
Lienhardt, Al	x				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	6:30 P.M.			
2. Approval of Agenda	Motion to approve	Anderson	Disch	Carried
3. Approval of Minutes of	Motion to approve	Mondloch	Anderson	Carried
4. Discussion: Orientation and Planning	Chair Wright asked what the charge of the committee is. Proactive guidance for village and residents regarding local historic buildings and other sites was our response. The village is required to have the Historic Preservation Commission because New Glarus has properties on the National Registry of Historic Places. Our local commission has two current publications: a driving tour of local barns and a walking tour of local historic sites. We need a budget. We should also make sure that there is appropriate information on the Village website. Denise and Barb will talk to the Village Administrator regarding a budget line, website and communication with the CDA.			
5. Update: Nomination of Swiss UCC Historic Designation	Carol Cartwright thinks she'll have it done by the first of November. It'll then be sent to the state.			
6. Borucki Building Historic Designation	Nothing new.			
7. Next steps for Historic District Designation	Administrator has written the letter of intent to the state for a grant to proceed with the business district.			
8. Discussion/Recommendation: Survey of business owners eligible for tax credits	Some money is available from the TID funds. Another topic to ask Bryan about! Are tax credits discussed during interviews with business owners?			
9. Next Meeting Date and Time	November 6 at 6:30.			
9. Adjournment	Motion to adjourn.	Anderson	Disch	Carried

New Glarus Historic Preservation Commission

Date: May 1, 2017 **Time:** 6:30 p.m. **Presiding:** Barb Anderson **Location:** Board Room **Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	x		Kiesz, Harold	x	
Anton-Wright, Denise		x	Mondloch, Joe	x	
Disch, Dorene	x		Tschudy, Kim	x	
Harris, Lexie		x			

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	Chair Anderson called the meeting to order at 6:30 p.m.			
2. Approval of Agenda	Motion to approve agenda	D. Disch	J. Mondloch	Carried

3. Approval of Minutes of	Motion to approve the minutes of 4/3/17	K. Tschudy	D. Disch	Carried
4. Update: Nomination of Swiss UCC for Historic Designation	Nothing to report.			
5. Update: Borucki Building Historic Designation Application	Nothing to report.			
6. Update: 2017 Historic Preservation Week Walking Tour/Marketing Strategies	The Walk is scheduled for May 13. We will plan to meet at 10:00 a.m. in the Village Hall lobby. Kim Tschudy will lead the walk. Dorene suggested that this information be added to the Village's Facebook page. It would also be good to have it included on the Chamber Facebook page. Barb will speak to staff regarding this request.			
7. Next Meeting Date	<i>Tentative date: Monday, July 10 at 6:30 p.m. No meeting will be scheduled if there are no agenda items.</i>			
9. Adjourn	Motion to adjourn	D. Disch	H. Kiesz	Carried.

New Glarus Historic Preservation Commission

Date: April 3, 2017 **Time:** 6:30 p.m. **Presiding:** Barb Anderson **Location:** NG Village Hall Board Room

Recorder: Barb Anderson

Member	Present	Not Present	Member	Present	Not Present			
Anderson, Barb	x		Kummerfeld, Barb		x			
Disch, Dorene		x	Mondloch, Joe	x				
Harris, Lexie		x	Tschudy, Kim	x				
Kiesz, Harold	x							

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	Chair called the meeting to order at 6:32 p.m.			
2. Approval of Agenda	Motion to approve	K. Tschudy	H. Kiesz	Carried
3. Approval of Minutes of 2/6/17 meeting	Motion to approve	H. Kiesz	J. Mondloch	Carried
4. Approval of Minutes of 3/6/17 meeting	Motion to approve	B. Anderson	K. Tschudy	Carried
5. Discussion/Consideration: Certificate of Appropriateness: Carroll Capital Group, Inc. (400 2 nd St.)	Proposed improvements were discussed. Motion to recommend approval	H. Kiesz	K. Tschudy	Carried
6. Update: Nomination of Swiss UCC for Historic Designation	No Update available			
7. Update: Borucki Building Historic Designation Application	The application is still being written			
8. Discussion: Stoughton Architectural Guide	The guide is available online at www.stoughtonlandmarks.com			
9. Discussion/Recommendation: 2017 Historic Preservation Week Walking Tour/Marketing Strategies	The script is written. Format was discussed. We will attempt to advertise the tour in the Post Messenger; The Monroe Times; WEKZ; Country Today; Isthmus; State			

	Historical Society statewide calendar for Historic Preservation Month.			
10. Next Meeting Date/Time	May 1, 2017 at 6:30 p.m.			
11. Adjournment	Motion to adjourn	H. Kiesz	J. Mondloch	Carried

Historical Preservation Commission
Minutes

Date: March 6, 2017 **Time:** 6:30 P.M. **Presiding:** Barb Anderson **Location:** NG Village Hall Meeting Room **Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present			
Anderson, Barb	x		Kummerfeld, Barb		x			
Disch, Dorene	x		Mondloch, Joe		x			
Harris, Lexi		x	Tschudy, Kim	x				
Kiesz, Harold		x						

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	Chair Anderson called the meeting to order at 6:35 p.m. No Action			
2. Approval of Agenda	Motion to approve	D. Disch	K. Tschudy	Carried
3. Approval of Minutes of 2/6/17 meeting	Motion to approve	K. Tschudy	D. Disch	Carried
4. Update: Swiss UCC Historic Designation nomination	No update, but expect finished document soon. K. Tschudy met with SUCC consistory and answered questions, most notable was "What if we want to take down the building?" No Action			
5. Borucki Building Historic Designation App.	K. Tschudy reported that he is almost done writing the application. No Action			
6. Stoughton Architectural Guide	There was a copy of the guide for the committee to look at. Kim will make inquiries about purchasing copies for us OR get permission to make copies. No Action			
7. 2017 Historic Preservation Week Walking Tour/Marketing	Scheduled for May 13. CDA is planning an event the same day and the Bike Rodeo is also schedule that day. Barb all find out when other events are taking place. Kim will narrow down the Walking Tour to businesses on 2 nd street and we will develop a tri-fold handout. We will coordinate promotion with other activities, contact WEKZ, perhaps a Post Messenger article. No Action			
8. Library of appropriate materials for committee members	Kim had a number of booklets published by the WI Historical Society to share, along with several other examples of materials that would be appropriate for our committee to have available to share with home/business owners interested in making historically accurate improvements to their property. We will			

	investigate sources for materials and report back. No Action			
9. Next meeting date	April 3, 2017. 6:30 p.m.			
10. Adjournment	Motion to adjourn.	D. Disch	K. Tschudy	Carried

**MINUTES
VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION
VILLAGE HALL BOARDROOM
319 2ND STREET
2/6/17 6:30 P.M.**

Present: Barb Anderson; Kim Tschudy; Joe Mondloch; Dorene Disch; Harold Kiesz
Absent: Barb Kummerfeldt; Lexi Harris

1. Call to order: Chair Anderson called the meeting to order at 6:33 p.m.
2. Announcement: All cell phones shall remain off during meeting
3. Approval of Agenda: Motion to approve the agenda by Disch/Kiesz. Carried.
4. Approval of Minutes of the 1/9/16 Meeting: Motion to approve by Kiesz/Disch. Carried
5. Update: Nomination of Swiss UCC for Historic Designation: Kim Tschudy reported that the paperwork is near completion and he expects a copy by the end of this week. He will be meeting with Swiss Church consistory at the end of the month to go over the paperwork with them and answer any questions that they may pose.

Kim also noted that Carol Cartwright is also working on National Registry paperwork for Puempel's Tavern and that he is about to begin preparing paperwork for the Baruki Building (Primrose Winery), which has a fascinating history.
6. Discussion/Recommendation: 2017 Historic Preservation Week Activities:
We are planning to stage a Walking Tour of downtown New Glarus. If the CLGU grant is awarded, we will highlight the second street businesses that are the focus of the grant. Kim will update the walking tour script that he had prepared previously. We will consider preparing a handout for tour participants which will also include information about the Preservation Commission and provide a link to the Architectural History Inventory website for folks wanting to research their own property.
7. Next Meeting Date and Time: Monday, March 6 at 6:30 p.m.
8. Adjournment: Motion to adjourn by Disch/Tschudy. Carried.

Barbara Anderson, Chair
Historical Preservation Commission

**VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION
VILLAGE HALL BOARDROOM
319 2ND STREET
1/9/17 6:30 P.M.**

Members Present: Barb Anderson; Kim Tschudy; Lexi Harris; Harold Kiesz; Joe Mondloch
Absent: Barb Kummerfeldt; Dorene Disch

1. Call to order: Chair Anderson called the meeting to order at 6:35 p.m.
2. Announcement: All cell phones shall remain off during meeting
3. Approval of Agenda: Motion to approve the agenda by Kiesz/Harris
4. Approval of Minutes of the 11/7/16 Meeting: Motion to approve by Harris/Anderson
5. Update: Nomination of Swiss UCC for Historic Designation: Kim Tschudy reported that the paperwork should be ready by the end of January. We should have it available for our February meeting. Kim will attend the next meeting of the Swiss Church council in order to go over the paperwork with them and check for any errors prior to sending it off to the state for approval.
6. Discussion/Recommendation: 2017 Historic Preservation Week Activities: Ideas for Historic Preservation Week in May were suggested. We will be checking to see what the state theme is this year as well as checking out the poster for this year. Some ideas discussed were: Focus on local "town barns"; preparing some type of document or program to highlight some properties with historically interesting facts and stories. We will continue to brainstorm ideas and hopefully settle on a theme at our next meeting.
7. Next Meeting Date and Time: Monday, February 6, 2017 at 6:30 p.m.
8. Adjournment: Motion to adjourn by Tschudy/Kiesz.

Barbara Anderson, Chair

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